



北京大學

A

A







.....	1
.....	1
.....	2
.....	2
.....	2
.....	3
.....	3
.....	3
.....	6
.....	6
.....	7
.....	7
.....	9
.....	9
.....	9
.....	9
.....	9
.....	9
.....	10
.....	10
.....	11
.....	12
.....	13

---

## 1.1

“ ”

“ ”

---

1.2

1.3

800-1000

600

3 5

1.4

Arial

---

" "

" "

## 1.5

## 1.6

" " "

" "

" " " "

## 1.7

---

1.7.1

- " " 24 18
- " 2.1 " " "
- 14pt 20 24 6
- " 2.1.1 " 13pt 20 12 6
- " 2.1.2.1 " 12pt 20 12
- 6

1.7.2

12pt Times New Roman  
2 20  
0 0

1.7.3

" "

1.7.4

---

" ..... " " " " "



---

" " " " "

" " "



11pt

6

12

" " "

" "



3

3

" " " "

"

11pt

12

6

" "

" " " "

6

12



" "

1.8

" "

" " "

" "

" "

- "

" " " -

" - "

" "

"

1.9



"

"

"

"

"

"

"

"

## 1.10

## 1.11



“ ”

“

” ”

”

“ ” ” ”

” ” ” ”

”

” ”

---

**2.1**

**2.2**



" "

" "

" "

2.5 " ..... "

2.6

" " "

" " "

---

"

"

" "

---



2

...

A

O ( Q

...

A



A

---

**A**

---



:#§  
a C B, 0

Q -a

.

ž Q

.

-E!Á•

@A

A

---

" "



A A

---

" "



"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

" " " "

" "

" "

" "

" "

" " " "

" "

" " " "

"

"

---